



Dear Oakridge Parents and Guardians,

We are excited to continue the use of Magnus Health to collect and store your child's health and medical information for the upcoming school year. Starting in June, you will receive a reminder email from Magnus Health inviting you to update your online Student Medical Record (SMR). This email will list any incomplete requirement(s) or any existing requirement(s) that will expire and need to be updated. Emails are sent on a weekly basis, and if you have an incomplete or soon-to-expire existing requirement, you will receive reminder emails throughout the summer to ensure health information compliance. Simply login to your SMR and you will find items marked with a "To Do" flag if you need to take action:

1) Information saved from last year will be displayed.

- Vital Health Record – You will need to review each section to update where necessary and save. Your information entered last year will be visible. If no changes are needed, or after changes are made, you must save each section to complete the requirement and submit for approval.

2) Look out for reauthorization requirements.

- Digital Authorization of Forms (if applicable) – Some requirements only need to be reauthorized for the upcoming school year. Magnus Health allows you to digitally sign the form online if no changes are needed. You will be prompted to reauthorize these forms by clicking "yes". However, if you determine the forms are no longer valid and/or need to make changes, you must print and physically sign a new form. The new form can be scanned and uploaded directly to the account or faxed to Magnus Health.

3) Information that must be renewed every year.

- Annual Doctor Forms – You must print these forms and take them to your doctor for signature, and then submit the forms back to Magnus Health. These forms may include physicals, medications, action plans, and more.
- Electronically signed documents – You will need to sign these documents each year.
- Action Plans – We know there are many students that need prescription medication or suffer from asthma, food allergies, diabetes or seizure disorders. Please make sure to submit those requirements.

Please Remember:

Accessing Magnus Health: Your login username and password are the same as those used for My Backpack and the Parent Portal.

Processing times: Magnus Health will need 1-2 business days upon receipt of your faxed documents.

Uploading forms: You may upload multiple pages to Magnus Health. You may also use your phone to take a photo of your document to upload from your smartphone web browser.

To access your Magnus Health SMR Account:

Please visit the Health & Wellness page via the [Oakridge](#) website and click on the button titled “Online Student Medical Records.” You may also visit the Parent Portal and click on the button titled “Magnus Health SMR Link.”

Direct Link: <https://secure.magnushealthportal.com/ss/474121/login>

When you begin receiving emails from Magnus Health in June, please don't delay. Simply log on and complete the information required.

Sincerely,

Kim Campbell-Martinez, RN, BSN

School Nurse

Adam Campbell, ATC, LAT

Head Athletic Trainer



ONLINE: Submit documents: <https://secure.magnushealthportal.com/ss/474121/login>

BY FAX: (877) 447-9530